

## Honors DIS Course Contract Guidelines

The Honors DIS Course Contract is intended to be a project that meets the following five standards:

- The work must demonstrate intellectual initiative
- The work must demonstrate engagement with the scholarship in the subject of the DIS, whether the work of the DIS is research or creative activity
- The DIS must be graded (A-F). Students must receive a course grade of B- or higher in addition to completing their contract requirements to earn honors credit.
- Be directed by a faculty member or Category 3+ graduate teaching student as defined by the FSU Faculty Handbook or Graduate Bulletin.
- The DIS must involve at least twenty (20) hours of work for each credit hour awarded.

## Student Procedure

- Choose the DIS course that you would like to use to earn honors credit.
- Students must be registered for a graded DIS in the appropriate department no later than the fourth day of the semester in which the DIS will begin.
  - The DIS must be created using the department's course number for a DIS and not honors thesis credit.
    - *For questions regarding registering for a DIS, please contact your major advisor.*
- Meet with the faculty and express your interest in earning honors credit for your DIS course.
- Discuss and determine honors requirements for the course with the faculty.
- Complete the Honors DIS course information and request faculty approval via the online portal by appropriate deadline to the Honors Program Office. There are no exceptions.
  - Faculty approval request must also be received by the deadline.
- Upon completion of the course and contracted honors requirements, meet with the faculty to confirm honors credit.
- Request Recommendation of Honors Credit from the faculty member if honors requirements have been met.

## Faculty Procedure

- Discuss and approve honors requirements for the course with the student.
- Review and complete the faculty approval request completed by the student.
- Assign a grade for the course based on the standard course requirements/criteria and independent of the contracted honors requirements.
- Once the Honors requirements are completed, determine if the work fulfills the contract and that honors credits are merited.
- Upon completion of the course meet with the student to confirm honors credit.
- Complete and submit the Recommendation of Honors Credit request within the online portal by 4:00pm on the day that grades are due for the semester.