

Individual Honors-Augmented Course Contract Guidelines

Honors students may earn up to eight (8) individual honors-augmented credit hours in 2000-4000 level, non-honors courses in their major or minor by contracting with faculty to complete additional work in the courses. Students must receive a course grade of B- or higher.

The honors student must satisfactorily complete all the regular course requirements plus one of the following:

1. an extra research, writing, or creative project
2. additional readings with an appropriate evaluative component
3. any other reasonable assignment on which the student and faculty member agree.

The student and faculty are expected to meet at least twice during the semester to discuss progress on the Honors requirements.

Student Procedure

1. Meet with the faculty and express your interest in an individual honors-augmented course.
2. Discuss and determine honors requirements for the course.
3. Complete the individual honors-augmented course contract information and request faculty approval via the online portal by appropriate deadline to the Honors Program Office. There are no exceptions.
 1. Faculty approval request must also be received by the deadline.
4. Upon completion of the course and contracted honors requirements, meet with the faculty to confirm honors credit.
5. Request Recommendation of Honors Credit from the faculty member if honors requirements have been met.

Faculty Procedure

- Discuss and approve honors requirements for the course with the student.
- Review and complete the faculty approval request completed by the student.
- Assign a grade for the course based on the standard course requirements/criteria and independent of the contracted honors requirements.
- Once the honors requirements are completed, determine if the work fulfills the contract and that honors credits are merited.
- Upon completion of the course meet with the student to confirm honors credit.
- Complete and submit the Recommendation of Honors Credit request within the online portal by 4:00pm on the day that grades are due for the semester.